



# V 4 2021-2022 VERIFICATION WORKSHEET

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called “verification.” You and one parent (if dependent) must complete and sign this worksheet, attach any required documents, and submit the form along with any other additional information required by the Office of Financial Aid.

## **STEP 1** STUDENT INFORMATION

<i>Last Name</i>	<i>First Name</i>	<i>Social Security Number</i>	<i>Voorhees College ID Number</i>
<i>Permanent Address</i>	<i>Street</i>	<i>City/State/Zip</i>	<i>Date of Birth</i>
<i>Cell Number (Include Area Code)</i>	<i>Permanent Phone Number (Include Area Code)</i>		<i>Email Address</i>

## **STEP 2** HIGH SCHOOL COMPLETION STATUS

The US Department of Education now requires verification of High School completion. Verification of this status may include one of the following. **Please submit one of the appropriate documents listed below:**

- Copy of High School Diploma
- Copy of Final High School Transcript
- GED Certificate/Transcript or other State-authorized examination.
- Academic Transcript Colleges/Universities Community College
- Copy of Home School Verification and credentials of completion

**STEP 3 CERTIFICATION and SIGNATURE:** Each person signing below certifies that all of the information reported is complete and correct. **Warning: If you purposely give false or misleading information you may be fined, sent to prison or both.**

Student Signature	
<i>Student Signature</i>	<i>Date</i>
Parent Signature - Type "NA" if Independent	
<i>Parent Signature</i>	<i>Date</i>



**If you are unable to complete Step 4 in person, please have the next page notarized and submit to the Voorhees College Office of Financial Aid via US Mail.**

**STEP 4 IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE**

The student must appear in person at Voorhees College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Education Purpose provided below:

**Identity and Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Voorhees College for 2021-2022.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Student ID Number**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Financial Aid Administrator's Signature**

\_\_\_\_\_  
**Date**



**Submit this page if you are unable to complete Step 4 of the previous page in person. Keep a copy for your records and mail the completed ORIGINAL via US MAIL to the Voorhees College Office of Financial Aid. – WE CAN NOT PROCESS A COPY. DO NOT FAX THIS PAGE.**

### **STEP 5** IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE

If the student is unable to appear in person at Voorhees College to verify his or her identity, the student must provide to the institution:

- ✓ A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to a driver's license, other state-issued ID, or passport; and
- ✓ The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Education Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

#### **Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Voorhees College for 2021-2022.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Date

#### **Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
*Date* *Notary's Name*

Personally appeared, \_\_\_\_\_, and proved to me  
*Printed Name of Signer*

on the basis of satisfactory evidence of identification \_\_\_\_\_  
*Type of unexpired government-issued photo ID provided*

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal** \_\_\_\_\_  
*Notary Signature*

My commission expires on \_\_\_\_\_  
*Date*